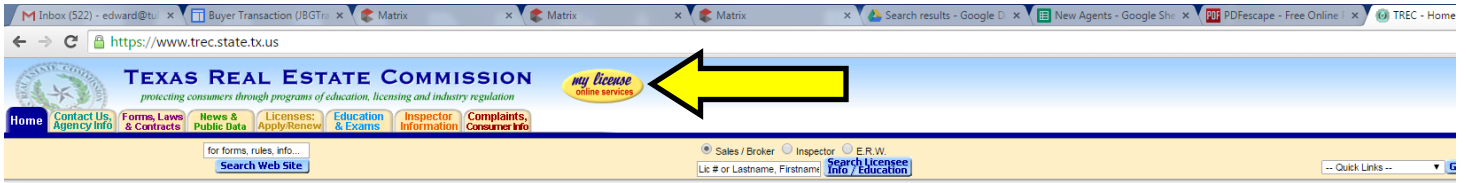


Go to <https://www.trec.state.tx.us/> and click on My License Services



HOME Area

- TREC Home Page
- License Holder Info Search
- Meetings & Agenda
- TREC/Advisor Newsletter
- "What's New?"
- FAQs
- Email Notification List
- TALCB Website
- Other Related Web Sites
- Mission & Philosophy
- Compact with Texans
- Social Media Policy
- Link Your Site to TREC
- Employment at TREC
- Site Map

KEY To Symbols

- Page is in area (folder tab) of this color
- Adobe PDF file format
- Web site external to TREC

Welcome to the TREC Home Page

I want to...

- Become a licensed real estate [sales agent](#), [broker](#) or [real estate inspector](#)
- [Renew my existing](#) sales agent, broker or inspector license
- Read about fingerprint requirements and get your [FAST Fingerprint Pass...](#)
- [Request Inactive Status](#) for broker or real estate sales agent license
- [See My Renewal Fees \(and all other fees\)](#)
- [Verify my contact information](#) with TREC.
- [See my CE or SAE history](#)

Note: Click on the "My License Online Services" tab (yellow oval button above) to submit an application, renew a license or use the Relationship Management Tool (RMT).

Hot Topics

- Texas Appraisers & Appraisal Management Company Survey Results Published [read more](#)
- TALCB Appoints New PIC and Mentors [read more](#)
- Updated Broker Responsibility Requirements [read more](#)
- New Inspector Committee Members Announced [read more](#)
- Find more news items on the [What's New page](#)

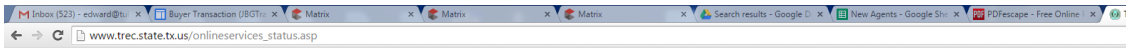
FAQs

If you do not see an answer to your question here, check the more detailed [Education and Licensing FAQs](#) before you send an email message to information@trec.texas.gov or call (512) 936-3000.

(Note: Click each question to show or hide the answer)

- [Which online services are currently available?](#)
- [How do I know if I owe the \\$29.75 fingerprint background check fee?](#)

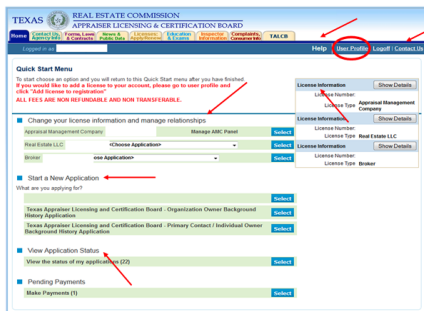
Click on the My license services tab again.



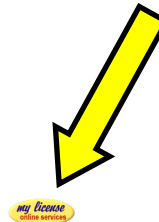
After Logging in, take a look around on your "My License Online Services" Home Page:

NOTE: "It's time to renew!" will appear on your main menu within 90 days of your license expiring. If you are not within your renewal period this option will not be available to you.

- The **user profile**. This will give you access to update your user ID and password. This also allows you to add an existing license to your account.
- Contact Us**. This will allow you to easily send an email to us from within the system with any questions about your license. Remember to include your name, license number, last four digits of your Social Security Number, and question when emailing the agen
- License Information**. Allows you to see what data we have on record for your license.
- Change your license information and manage relationships**. This drop down menu gives you several options depending on your license. [From here you can request a sponsorship change](#), change your business physical address or request a free license rep
- Start a new application** will show you all of the available applications. This feature is to apply for a new real estate license and not the renewal of a license!
- Incomplete Application**. This will appear when you have begun an application but did not complete it. Click select to pick up where you left off.



Click the "My License Online Services" button below to login



NOTE: Although we continue to make advances, not all devices or browsers are compatible with current state technology. If you are having any issues online from a mobile device, please try a desktop platform for better results. Chrome, Explorer and Firefox have the



Log in to your account.

atamart/mainMenuTXREC.do;jsessionid=F257E56C1C92D6CEC9ED5B9512B8FCD4

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Help

Online Services - Login and Registration

This is your starting point to apply/renew a license and to do things such as changing address information or license status.
Click the "REGISTER HERE" link below to get started.

Licensee or Applicant Login

* User ID:
(your Email Address - but first, REGISTER at lower left link if you haven't yet)

* Password:

Log On

Are your User ID and Password not working as you expected? [Reset your password here](#)

[REGISTER HERE](#) to get a User ID - If you have renewed online in the last two years log in with your User ID and Password!

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nart/quickStartMenu.do

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Quick Start Menu

To start choose an option and you will return to this Quick Start menu after you have finished.
If you would like to add a license to your account, please go to user profile and click "Add license to registration"
ALL FEES ARE NON REFUNDABLE AND NON TRANSFERABLE.

License Information [Show Details](#)

License Number: #653881
License Type: Salesperson

- Change your license information and manage relationships
Salesperson #653881 <Choose Application> **Select**
- Start a New Application
What are you applying for?
<Choose Board> <Choose Application> **Select**
- View Application Status
Texas Real Estate Commission - Sales Agent Issue Certificate Status: Open **Details**

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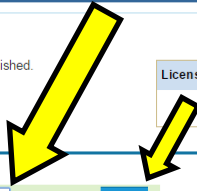
Quick Start Menu

To start choose an option and you will return to this Quick Start menu after you have finished.
If you would like to add a license to your account, please go to user profile and click "Add license to registration"
ALL FEES ARE NON REFUNDABLE AND NON TRANSFERABLE.

License Information [Show Details](#)
License Number: #653881
License Type: Salesperson

- Change your license information and manage relationships**
Salesperson #653881 | **Manage My Sponsorship (Sales)** | [Select](#)
- Start a New Application**
What are you applying for?
<Choose Board> | [Select](#)
<Choose Application> | [Select](#)
- View Application Status**
Texas Real Estate Commission - Sales Agent Issue Certificate | Status: Open | [Details](#)

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Manage My Sponsorship (Sales) - Introduction

A salesperson, who will be active for the first time, should mail sponsorship form #2 since it does not require a fee. Requesting the active status through the Relationship Management Tool will require a fee.

An active salesperson must be sponsored by an active Texas Real Estate Broker or a Business Entity.

When an active salesperson enters the sponsorship with a new broker, the salesperson and broker must notify the commission and pay the fee within 10 business days. The salesperson may act as the broker's salesperson from the date the notice and fee are submitted to the commission.

When an inactive salesperson enters the sponsorship with a new broker, the salesperson must have completed the required 15 hours of MCE during the two year period preceding the date the sponsorship application is filed and must notify the Commission of such before the license is returned to active status.

The commission will no longer consider the broker to sponsor the salesperson when:

- the broker terminates the sponsorship,
- the salesperson requests the inactive status or
- the salesperson requests to change brokers.

Click "Next" to continue.
Click "Cancel" to cancel this application and return to the main menu.

[Next](#) [Cancel](#)

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Select Request Sponsorship

/mmi.do:applicationid=z

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Manage My Sponsorship (Sales) - Manage My List

To request or change brokers, click on the "Request Sponsorship" button. You can obtain a list of active Texas Brokers by utilizing the search function. You can narrow your search by selecting:

- License Type
- License Number
- City
- County
- Name

Once you have selected a broker you may customize your invitation request in Step 3. Once your invitation message is complete, click the "Invite" button to continue.

To remove the current Broker from the salesperson's relationship list click on the "Terminate" link in the Actions column.

To complete transaction click "Next" button.

***Note: The "filter" button is only applicable for searching the current sponsoring broker.**

Filter List

Name	Desg Spvr	License #	Effective Date	Sponsor Status
<input type="text"/>		<input type="text" value="401735"/>	From: <input type="text"/> To: <input type="text"/>	<input type="text"/>

Filtered Records: 0
Sponsoring Brokers: 0
Showing: 0

Apply Filter | Clear Filter

Name	Desg Spvr	License #	Effective Date	Sponsor Status	Actions
<input type="text"/>		<input type="text" value="401735"/>			Request Sponsorship

Previous | Next | Cancel

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Request Sponsorship

License type and one other field are required for your search. Select the broker by entering the six digit license number (the first digit should not be a zero), edit your message and click the Request button.

Step 1: Search

License Type	<input type="text" value="Real Estate Company (LLC or Corporation)"/>	State	<input type="text"/>
License #	<input type="text" value="401735"/>	City	<input type="text"/>
License Rank	<input type="text"/>	County	<input type="text"/>
Name	<input type="text"/>		

Please enter License Type.

[Search](#) [Cancel](#)

Select Real Estate Company and enter the Broker License #

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Select JB Goodwin and Request Sponsorship

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Introduction | **Manage My Sponsorship (Sales) - Manage My List**

Manage My List | To request or change brokers, click on the "Request Sponsorship" button. You can obtain a list of active Texas Brokers by utilizing

Request Sponsorship

License type and one other field are required for your search. Select the Broker by entering the six digit license number (the first digit should not be a zero), edit your message and click the Request button.

Step 1: Search

License Type: Real Estate Company (LLC or Corporation) | State: | License #: 401735 | City: | License Rank: | County: | Name: | Search | Cancel

Step 2: Select Sponsor

License #	License Expiry	License Type	License Status	Name
<input checked="" type="checkbox"/> 401735	07/31/2016	REO	Current	JBGODWIN REALTORS INC

Step 3: Compose Request

Subject: Real Estate Salesperson Request for Sponsorship

Message: A Real Estate Salesperson has sent you a request for sponsorship. To honor the request, visit the TREC website at www.trec.texas.gov and log on to your "My License Online Services" account. If you have not registered on the "My License Online Services", you will be required to do so before continuing to process this request. To register, simply

Step 4: Send Request | Request | Cancel

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Click Next

m.do:applicationId=2

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Introduction
Manage My List
Application Summary

Manage My Sponsorship (Sales) - Manage My List

To request or change brokers, click on the "Request Sponsorship" button. You can obtain a list of active Texas Brokers by utilizing the search function. You can narrow your search by selecting:

- License Type
- License Number
- City
- County
- Name

Once you have selected a broker you may customize your invitation request in Step 3. Once your invitation message is complete, click the "Invite" button to continue.

To remove the current Broker from the salesperson's relationship list click on the "Terminate" link in the Actions column.

To complete transaction click "Next" button.

***Note: The "filter" button is only applicable for searching the current sponsoring broker.**

Filter List

Name	Desg Spvrs	License #	Effective Date ?	Sponsor Status
JB Goodwin	<input type="checkbox"/>		From: <input type="text"/> To: <input type="text"/>	

Filtered Records: 0
Sponsoring Broker: 1
Showing: 0

Apply Filter Clear Filter

Name	Desg Spvrs	License #	Effective Date	Sponsor Status	Actions

Request Sponsorship Download List Review Changes

Previous Next Cancel

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Matrix Matrix Matrix Search results - Google D New Agents - Google She PDFescape - Free.O

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Manage My List
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Manage My Sponsorship (Sales) - Application Summary

Confirm the sponsorship information that has been selected below and click on the "Submit" button.

Review the data and press "Submit" to submit this application.

Press "Previous" to return to the previous section.

Press "Cancel" to cancel this application and return to the main menu.

Manage My Sponsorship (Sales) Summary

License Type: Salesperson
Application Date: 04/21/2015 (mm/dd/yyyy)

Sponsorship Modification Details

Request (Fee Pending)

Name	License #	Effective Date	Sponsor Status
JBGODWIN REALTORS INC	401735		Request (Fee Pending)

Previous Submit Cancel

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Submit

Select Yes and Click Next

submitConfirmation.do?applicationId=2

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Manage My Sponsorship (Sales) - Attestation

If you disagree with the changes to your sponsorship, you will not be able to continue with this transaction. Press "Previous" to review the changes to your sponsorship or "Cancel" to cancel the transaction. You must select "Yes" or "No" to attest to the changes being made.

Press "Previous" to return to the previous section.
Press "Next" to continue.
Press "Cancel" to cancel this application and return to the main menu.

Yes
 No

Previous Next Cancel

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art/feeAndPostSummary.do?applicationId=2

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Summary Report

If a \$200 CE deferral fee appears below, you can avoid paying it by ensuring that all CE is posted to your license record at TREC before paying for your renewal.

Click "View PDF Summary Report" to print the summary.
You are required to pay the amount below for your application to be processed.
Press "Pay Now" to proceed to the fee payment page.

Sponsorship Req't:	\$20.00
Sponsor Req't - TXOL:	\$0.60
Total Amount Due:	\$20.60

Pay Now View PDF Summary Report

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